

**Board of Trustees
New Foundations Charter School
8001 Torresdale Avenue
Philadelphia, PA 19136**

**Minutes for the meeting of
September 17th, 2018**

Mr. Lambie called the meeting to order at 7:08pm

The Pledge of Allegiance was recited.

Roll Call

Board Members Present:

Mr. David Lambie
Mr. Tom Shirley
Ms. Lizette Olmeda
Ms. Kisha Thompson
Ms. Sheryl Perzel
Dr. Melissa Rotz
Ms. Karen Bowman

Absent:

Mr. Walter Johns

Also present:Mr. Ron Brady (CEO), Ms. Christine Reilly, (Latsha Davis & McKenna, P.C.), Mr. Mike McLeish, Mr. Mike Thomson (Santilli & Thomson), Mr. Charlie Baltimore, Ms. Janel Woodling, Ms. Sarnetta Sumner , Mr. Joe Spera, Ms. Kaitlin Lamanna, Ms. Jessica Thomas and Mr. Paul Stadelberger.

A motion was made by Karen Bowman to accept the Agenda. Mr. Shirley seconded the motion and the Agenda was approved unanimously.

A motion was made by Mr. Shirley to accept the minutes. It was seconded by Ms. Thompson and approved unanimously.

Community Comment: None

Motion to go into Executive Session: None

Controller's Report: Mike McLeish's report is attached. He added that the auditors are currently doing field work and are looking at student files. It is set to have a draft audit by the end of November. Subsidies will remain the same. Additionally, numbers for November will make their respective adjustments and be applied back to the school year. Federal money for 17-18 year was collected. There is an outstanding lease reimbursement, but the August disbursement is \$527, 000.

Special Education Report: Mr. Lawrence's report is attached.

Athletics Report: Mr. Spera's report is attached. Additionally, he spoke briefly about the new full-time trainer. She started the first week of September and has adapted very well. Also, online fundraising has started and is projected to get \$14,000.

Faculty Liaison Report: No report at this time

Reading Specialist Report: Ms. Tyndall had no report at this time.

Math Specialist Report: Mr. Ouellette had no report at this time.

STEM Specialist Report: Mr. Person or Ms. Thomas had no report at this time.

Home & School Report: 2 positions are available (President and Correspondent) because 2 people resigned. Recording Secretary wants to become the new President. On the other hand, they are not making enough sales because paper work is not being issued to students. Lastly, there is no information circulating via email.

CEO's Report: Mr. Brady's report is attached.

Special Assistant to the CEO: Mr. Stadelberger's report is attached. He briefly reiterated his report. Moreover, he added that he would like to add 500 more students. Lastly, on October 30th, there is a scheduled site visit.

High School Principal's Report: Mr. Baltimore's report is attached. He reiterated 5 main courses available (Sign language, Cyber security, Geography, French and Mandarin. Furthermore, staff position vacancies are all filled except the Nurse position. It is set to be filled by the end of the week. Lastly, there are workshops midweek and 1 day out of the weekend to work with canvas.

Ms. Sarnetta Sumner added about summer reading. She said the whole school read one book. Also, she confirmed that the teachers are actively working with canvas.

Ms. Kaitlin Lamanna added that the discipline is continuing. Smart phones and Apple watches are not permitted in class. Information about Picture Day, Senior week ceremonies, National Honors Society and College Career Readiness are up.

Ms. Janel Woodling added that Atlas training is in both schools. There are 5 staff members left that need to complete the training (2 are out for maternity leave). The live drill will be held October 5th, 2018. Lastly, on September 27th, parents are coming in to meet and ask questions.

Elementary Principal Report: Ms. Woolf Cohen's report is attached.

Committee Reports:

- Audit Committee: None
- Curriculum Committee: None
- Discipline Committee: None
- Finance Committee: The finance committee is now negotiating
- Personnel Committee: The committee has reviewed and is recommending the approval of all personal transaction.

Controller/ Treasurer's Report: Mr. Thomson's report is attached. –p.70

New Business:

Act 55

Old Business:

- Cell Tower Leases (Crown Castle)

The following resolutions were brought before the Board:

1. Personnel

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Ms. Lizette Olmeda	X			
Ms. Sheryl Perzel	X			
Dr. Melissa Rotz	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			

2. Parent- Student Handbook

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Ms. Lizette Olmeda	X			
Ms. Sheryl Perzel	X			
Dr. Melissa Rotz	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			

3. Family and Parent Members Engagement Policy

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Walter Johns	X		X	
Mr. David Lambie	X			
Ms. Lizette Olmeda	X			
Ms. Sheryl Perzel	X			
Dr. Melissa Rotz	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			

4. Audit Firm

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Walter Johns	X		X	
Mr. David Lambie	X			
Ms. Lizette Olmeda	X			
Ms. Sheryl Perzel	X			

Dr. Melissa Rotz	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			

5. Re-financing of Loans & Bonds

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Ms. Lizette Olmeda	X			
Ms. Sheryl Perzel	X			
Dr. Melissa Rotz	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			

6. Philadelphia Chamber of Commerce

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Ms. Lizette Olmeda	X			
Ms. Sheryl Perzel	X			
Dr. Melissa Rotz	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			

Certified by _____, Board Secretary

Next Board Meeting: October 9, 2018