

**Board of Trustees
New Foundations Charter School
8001 Torresdale Avenue
Philadelphia, PA 19136**

**Minutes for the meeting of
November 14, 2016**

Mr. Lambie called the meeting to order at 7:07 pm

The Pledge of Allegiance was recited.

Roll Call

Board Members Present:

Mr. David Lambie
Ms. Karen Bowman
Ms. Kisha Thompson
Mr. Tom Shirley
Sr. Maureen McGarrity
Ms. Lizette Olmeda-Caban

Absent:

Mr. Walter Johns

Also present: Mr. Stadelberger (CEO), Mr. Shawn Kerns (Latsha Davis & McKenna, P.C.), Mr. Mike Thomson (Santilli & Thomson), Mr. William Schilling (Principal) Dr. Faye Schilling (CAO).

A motion was made by Mr. Shirley to accept the Agenda, Ms. Bowman seconded the motion and the Agenda was unanimously approved.

A motion was made by Ms. Bowman to accept the minutes for the meeting on September 19th & October 10th, 2016. It was seconded by Mr. Shirley and approved unanimously.

Community Comment: 7 high school students attended and Mr. Shirley asked them what grade they were in? They responded 11th and they were here to serve their civic duty.

Motion to go into Executive Session: Began at 8:00PM and concluded at 8:45 PM. Chris from Citron Cooperman came and gave his report of the audit. Personal matters were also discussed.

CEO's Report: Mr. Stadelberger's report is attached. Enrollment for 2016-2017 is 1,476. Lottery is at 3,941 students so far, of which 280 are siblings. We are still having issues with Yellowbird Bus Company. Our own school bus had an accident returning from a middle school game, 4 students were on board, and no students were hurt. There was a high school student that was jumped by students from Lincoln. We also have recently found out that we have a Google account. The Google site has reviews for our school. The School District Charter Office is requesting more information as part of their compliance program. I also sent in the request for additional students to the Charter Office, and have gotten no reply. We have received a request from the Philadelphia Sheriff's Office to use our gym, for a charity basketball game this weekend. I have organized a faculty and administrative committee to work with the board to update our 5 -year strategy plan. Both schools will be collecting can goods for King's Kitchen in our community this month and next for the holidays.

Chief Academic Officer Report: Dr. Schilling's report is attached. We are looking to purchase the Canvas LMS software that will be a virtual component in the classroom; this program works in conjunction with our other programs. On the website we have added more resources for families in regards to courses, dual-enrollment, advanced placement, special education, and scholarship information. Some of our students will be visiting East Stroudsburg University on Nov. 22nd. We also held a FASFA night for families applying to college. November professional development for teachers included data conversations with the rep from STARS, transition services for special education and canvas training.

Elementary Principal Report: Ms. Shira Woolf Cohen's report is attached. This month had a lot of activities in it, such as Linvilla Orchards, Shady Brook Farms, Silver Lake Nature Center, and a play Voices of Voting. We

also hosted an ABC's of Bulling, USA Z-A assembly and Brian Richardson the reading magician on storybook character day. We also had report card conferences. Teachers also worked with parents to determine individual goals for students both academically and behaviorally for students individual learning plans.

We have received a renewal grant for \$2,000.00 towards our Staff Service Day efforts, and we have also received \$3,000.00 to help with our MLK Day of Service with students.

High School Principal Report: Mr. Schilling's report is attached. We have held a few events this month, such as the ring ceremony, open house, and national honor society inductions. We also had a shelter in place drill and report card conferences, and a dress down day for cancer. This month's college visit was University of Pennsylvania.

Committee Reports: Ms. Thompson said that the audit is complete and everything went well.

Controller's Report: Mr. Thomson's report is attached. Mr. McLeish highlighted the report. Cash is strong with \$6.9 million on hand. We have received the food services reports for September and so far we have a profit of \$2,000.00. We are waiting on some health services subsidy.

New Business:

Board Committees

Old Business:

- Building Expansion – Mr. Shirley asked for an update. Mr. Stadelberger said with the warehouse there are 6 different roofs and they cannot drain off into the sewer water system. Plans were sent out for contractor bids. The construction will turn the warehouse into 3 science labs, 2 engineering labs, and 3 classrooms, for a total of 8 new classrooms.
- Cell Tower Leases (Crown Castle) – Mr. Lambie asked if we have heard anything from Crown Castle? Mr. Stadelberger said our attorneys had some changes to the LOI, so it was just sent over to Crown Castle for review.

1. Personnel

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			
Ms. Lizette Olmeda-Caban	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Sr. Maureen McGarrity	X			

2. Bonus Checks

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			
Ms. Lizette Olmeda-Caban	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Sr. Maureen McGarrity	X			

3. 2015-16 Audit

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			
Ms. Lizette Olmeda-Caban	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Sr. Maureen McGarrity	X			

4. ABA Connect Contract

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			
Ms. Lizette Olmeda-Caban	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Sr. Maureen McGarrity	X			

5. Board Committee's

Name	Yes	No	Absent	Abstain
Ms. Karen Bowman	X			
Mr. Tom Shirley	X			
Ms. Kisha Thompson	X			
Ms. Lizette Olmeda-Caban	X			
Mr. Walter Johns			X	
Mr. David Lambie	X			
Sr. Maureen McGarrity	X			

New Foundations Charter School

RESOLUTION

September 19, 2016

09.19.16.01

BE IT RESOLVED, that the Board of Trustees of New Foundations Charter School approves the following personnel transactions for the school year 2016-17.

<u>Name</u>	<u>Job Title</u>	<u>Action</u>	<u>Effective Dates</u>
Kurt Sowa	Sp. Ed. Wrap	New Hire	10/21/16
Kate McMeans	Media Specialist	New Hire	10/31/16
Sylvia Sugden	Class Aide	New Hire	10/25/16

Motion for Adoption: *Ms. Boweran*
Second: *Ms. Thompson*

Vote: 6 For adoption

0 Opposed

Certified by *Karen Boweran*, Board Secretary

New Foundations Charter School

RESOLUTION

November 14, 2016

11.14.16.02

BE IT RESOLVED, that the Board of Trustees of New Foundations Charter School authorizes the issuance of holiday bonus checks in the net amount of \$175.00 to all full time employees and \$100.00 to all part time employees.

Motion for Adoption: *Mr. Shirley*
Second: *Ms. Bowman*

Vote: 6 For adoption

0 Opposed

Certified by *Karen Bowman*, Board Secretary

New Foundations Charter School

RESOLUTION

November 14, 2016

11.14.16.03

BE IT RESOLVED, that the Board of Trustees of New Foundations Charter School approves the 2015-2016 New Foundations Charter School Audit as presented by Citron-Cooperman.

Motion for Adoption: *Ms. Shirley*
Second: *Ms. Bowman*

Vote: 6 For adoption
0 Opposed

Certified by *Karen Bowman*, Board Secretary

New Foundations Charter School

RESOLUTION

November 14, 2016

11.14.16.04

BE IT RESOLVED, that the Board of Trustees of New Foundations Charter School approves the attached contract with ABA Connect for Behavior Therapy Services at a rate not to exceed \$70.00 per hour for 7.5 hours per day, two school days per week for the remainder of the 2016-2017 school year.

Motion for Adoption: *Ms. Bowman*
Second: *Ms. Thompson*

Vote: 6 For adoption

0 Opposed

Certified by *Karen Bowman*, Board Secretary

New Foundations Charter School

RESOLUTION

November 14, 2016

11.14.16.05

BE IT RESOLVED, that the Board of Trustees of New Foundations Charter School approves the following Board of Trustees committees for the 2016-2017 school year:

Audit Committee- Chairperson – Ms. Kisha Thompson
Members – Ms. Lizette Olmeda-Caban, Mr. Paul Stadelberger

Discipline Committee-Chairperson – Ms. Karen Bowman
Members- Mr. Tom Shirley, Sister Maureen McGarrity

Finance Committee – Chairperson- Ms. Kisha Thompson
Members- Mr. David Lambie, Mr. Walter Johns

Personnel Committee – Chairperson – Mr. David Lambie
Members – Ms. Karen Bowman, Mr. Tom Shirley

Motion for Adoption: *Ms. Bowman*
Second: *Mr. Shirley*

Vote: 6 For adoption

0 Opposed

Certified by *Karen Bowman*, Board Secretary

Special Education Report: Mr. Laurence's report is attached. We currently have 141 students with IEP's. Last month we had 3 students discharged and 1 student leave our school. We currently have 5 students being evaluated. Last week we had a representative from Office of Vocation and Rehabilitation come and present their program to 9th & 10th grade families, in an attempt to provide services before the student's senior year. Due to an increase in behavioral support needs we have contracted BCBA.

Faculty Liaison Report: Mr. Burns said all is good at the high school. Mr. Simpson said some of the teachers have 2 concerns. When the kitchen gets a delivery the side door is propped open and anyone can come in, so can the guard stand there to make sure no one enters the building. Also when Dunbar comes, he walks through the building with his loaded gun. The request is for the security guard is to go to Maureen's office and escort her with the deposit to the foyer where the Dunbar guard is waiting.

Reading Specialist Report: Ms. Tyndall's report is attached. All ELA classes have completed the STAR's benchmark 1 and the data is attached. Support groups are changing based on the data. We held our 5th annual storybook character day it was a success; the students loved the reading magician Brian Richards and the faculty reader's theatre. December we will be having author Laura Magaziner in conjunction with Barnes & Noble Night.

Math Specialist Report: Mr. Ouellette's report is attached. I recently went to a conference and found a new program that I think will help with grades 3-8, I plan on starting it with grades 7th-8th. Many teachers are using the new program Think Through Math and a few classes are close to their goals. PVAAS data will be reviewed over the next few weeks.

STEM Specialist Report: Mr. Petcaugh Report is attached. Mr. Stadelberger said that Mr. Petcaugh is hosting a Robotics competition on December 9th & 10th and so far there are 35 schools registered to participate.

Athletics Report: Mr. Spera's report is attached.

The Athletic Trainer has reported 2 concussions and 36 injuries thus far. Fall sports have concluded on a high note. High school volleyball won their championship, girl's soccer won their championship, boys lost in the semi-final, and we had 6 students in the All-Star Game. Cross Country we had 2 students place in the top 5. Middle school teams both lost in semi-finals. Winter sports will get IMPACT testing this week and begin games November 22nd.

Home & School Report: No report at this time.

Faculty also in attendance: Mr. Joe Spera, Mr. Chris Laurence, Mr. Joe Burns, Mr. Mike Simpson, Ms. Deirdre Brett.

Next Board Meeting: December 12, 2016

Meeting adjourned at 7:52 p.m.